



INSURANCE AND COPAYMENTS

Dental care is a vital part of your overall health, having dental coverage helps ensure you and your family get the care you need. As a courtesy, we will happily submit claims to your insurance provider and to make sure to maximize your insurance benefits to minimize your out of pocket costs. We ask that you always provide us with your most up to date insurance information and notify us immediately if you have any changes to your coverage.

Initial_____

All copayments are due at the time of service. Our team is dedicated to giving you the best dental experience and we will always make sure that you are aware of any possible out of pocket costs before we start any treatment.

Initial_____

HIPAA CONSENT

I authorize the release of information including the diagnosis, records; examination rendered to me and claims information. This information may be released to: Spouse Child(ren) Other_____

Information is not to be released to anyone.

This **Release of Information** will remain in effect until terminated by me in writing.

Preferred contact method for Appointment Confirmation:

Phone: home work cell or Text message E-mail

Please leave a detailed message, including procedure for scheduled appointment.

CANCELLATION AND LATE POLICY

In order to be respectful of all of other patient's needs, please be courteous and call our office promptly if you are unable to attend an appointment. This time will be given to someone who is in urgent need of treatment. Any appointments not cancelled or rescheduled 24 hours in-advance will be charged a cancellation fee of \$35.00.

Initial_____

If you are over 15 minutes late to an appointment, we may ask you to reschedule your appointment for a later time. We understand that things happen and that your time is valuable. We will always do our best to try and accommodate you if you are running late. Please understand that we strive to stay on time for your appointment as well as those patients that follow you.

Initial_____

Signature: _____ Date: _____